

DRIVING ASSESSMENT – INFORMATION SHEET (NDIS)

Navigating driving assessments can be confusing with the various number of requirements. As such, Territory Therapy Solutions have created a step-by-step guide to help all parties through the process.

PRE-REFERRAL

We highly recommend the client obtains the below report prior to submitting a referral. Obtaining the report prior to referral will assist to triage and speed up the process. If a client is not cleared medically to drive, TTS will be unable to assist and we will therefore not proceed with the referral. TTS are unable to overturn loss of license for medical reasons.

- Medical Clearance (Form L2) from GP.
 - This form clears the client medically to drive.
 - Section 4 – to be completed. This is where the GP recommends the client obtain a driving assessment.
 - Copy available from the NT Government Motor Vehicle Registry website.

Other required information:

- Does the client have a current drivers license?
- Is the license under suspension?
- Will the client require vehicle modifications?

Note: The client may be required to pay a fee directly to a third-party instructor for the on-road assessment. This will be discussed with the client during the off-road assessment.

REFERRAL

Complete our referral form online at

<http://www.territorytherapysolutions.com.au/referral/>

- Driving Assessment comes under the Driving Assessment section. Do not use the Occupational Therapy section.
- Select the relevant service/s. See Services for further information.
 - Return to Driving Injury or Illness
 - Vehicle Modification
- If you are aware of the client's category code and funding limit for this service, please advise in the relevant fields.
- Advise of the below
 - Does the client Have a current driver's license?
 - Has the client Obtained Medical clearance from GP? – please upload report
 - Is the license under suspension? Please advise reason why under Additional Info.
 - Does the client require Vehicle Modifications? – please advise what modifications will be required under Additional Info.

- Provide any additional information such as a recent optometrist's report which will assist our therapists during triage or assessment.

TRIAGE

During triage, our driver trained occupational therapist shall review the referral and any documents/reports provided. If the Medical Clearance Form (Form L2) has not been received the referral will more than likely be placed on hold until it has been received, delaying the process.

After review of referral, TTS shall advise if we are accepting or declining the referral. If we accept, we shall provide a service agreement for approval from the client/client's representative. The client shall be placed on our waitlist upon receipt of the signed service agreement.

The initial service agreement will cover the assessments and related work only (on and off-road assessment, admin/liaison, report writing). The service agreement will NOT include lessons at this stage.

A rate for Third Party On-Road Assessment/Car Hire shall also be included. This rate covers the cost to hire the vehicle and instructor for the on-road assessments only. It has been included in the Improved Daily Living/Assessment Recommendation Therapy or Training Supports - Occupational Therapist.

AFTER INITIAL ASSESSMENT

Our driver trained occupational therapist will provide a report which may recommend the below:

- That MVR re-instate the client's license.
- That MVR do not re-instate the client's license.
- That the client undertake lessons.**
- Vehicle modifications.

****If lessons are recommended, a quote for lessons shall be provided with the report. This quote is for the NDIS and their approval. These lessons are funded under the Specialised Driver Training category and require prior approval from NDIS before commencing. **We request that the CoS advise our staff of when this approval occurs and funds have been added to the client's plan as NDIS do not contact us directly.****

Important Note: The final decision to re-instate the client's license is with the MVR. A recommendation from TTS to re-instate the license does not guarantee as such.

LESSONS/ON-GOING SERVICES

Lessons

If lessons have been recommended, and NDIS have approved the quote provided above, a new service agreement shall be provided. This service agreement will be for the lessons only and will still require approval from the client/client's representative before



commencement. TTS understand that these SDT services (lessons) are all agency managed and the service agreement shall be created to reflect this. If required, another service agreement shall be provided for assessment, admin/liaison, report writing.

On-going Services

Sometimes a client will require ongoing work (i.e. more complex than originally thought) and we realise that the initial service agreement will no longer cover the required work. If this is the case, we will provide a new service agreement.

SERVICES

TTS offer 2 different driving assessment services. Please advise during the referral process which one the client is after. Failure to select a service, or contradicting information will result in the delay of services.

Returning to Driving after Illness or Injury (minimum hours required 11hours)

Includes initial off-road assessment by a driver trained OT and one/two on road driving assessments, report writing, and liaison activities with relevant authorised parties, including driving instructor, medical specialists, GP, and Motor Vehicle Registry. Also includes one or two on road driving assessments with a qualified driving instructor.

Use this for:

- Clients who have had their license suspended – either medically or due to other reasons such as unpaid fines.
- Clients wishing to go from an automatic to a manual license.
- Clients wishing to obtain their motorbike, C Class license.
- Do not use for client's who have never held a driver's license.
- Do not use for client's who require vehicle modifications – use vehicle modifications.
- Clients may be required to pay a fee directly to the driving instructor for on-road assessment/s.
- If lessons are required, approval from NDIS for SDT is required.**
- Services are conducted in the Darwin area, and in some remote locations upon request.

Vehicle Modifications (minimum hours required 20hours)

Includes initial off-road assessment and two on-road driving assessments, report writing and liaison with relevant authorised parties including driving instructor, medical specialists, GP, and Motor Vehicle Registry. Also includes assessment and training with a qualified driving instructor, and quoting, liaison with vehicle modification installers and completing NDIS Vehicle Modifications form for funding.

Use this for:

- Clients who require vehicle modifications.
- May require lessons (practical) to learn to use the modification safely. Approval from NDIS for SDT is required.**
- Clients may be required to pay a fee directly to the driving instructor for on-road assessment/s.



- Services are conducted in the Darwin area, and in some remote locations upon request.

****Specialised Driver Training - Lessons**

NDIS have a specific category and code for driving lessons called Specialised Driver Training Support (SDT). This support item provides driving lessons required due to the impact of a participant's disability. The items should be in response to an assessment by a specialist driver trained occupational therapist. This support item is subject to quotation. It should only be used if it is a stated item in a plan.

15_016_0129_1_3 – Specialised Driver Training – Capacity Building - Improved Daily Living.